Job Description: Science Technician

Post Title: Science Technician
Responsible to: Senior Science Technician/Curriculum Leader Science
Terms: Salary: BET Band 3 Grade A - E

Priory School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. DBS Disclosure at Enhanced level will be required prior to any offer of employment.

The Line Manager of the Science Technician will, through discussion, observation and receiving reports, oversee their work.

Job descriptions may be modified, with advance consultation and notice, according to the needs of the school.

Job Purpose

To enable pupils' access to learning by providing technical advice and support in the practical and technical aspects of the curriculum by preparing, maintaining and organising equipment and materials. Working with pupils as directed by the teacher, supporting safe and sensible behaviour during practical tasks.

Principal Responsibilities/Duties

Curriculum Support

- To supply technical equipment and resources as directed to support teaching and learning.
- Preparation, assembly, setting up of equipment /components, apparatus, tools and equipment for practical classes and assessments.
- Collecting, caring for and storing equipment, resources and materials safely.
- Retrieval and clearing away of equipment / materials after lesson use.

- Maintain equipment undertaking basic repairs and modifications.
- Under instruction, dispose and store equipment, apparatus and materials, including chemical waste.
- Maintain cleanliness and security of specialist areas and equipment.
- Monitor supplies and condition of safety and protective wear, ensuring that pupils are provided with these as required.
- Assist in compiling orders for equipment and resources.

Pupil Support

- Demonstrate the correct and safe use of equipment for pupils as directed by the class teacher.
- Provide continuous support and advice on safety to pupils during practical work.
- Report potentially dangerous or unacceptable behaviour of pupils in designated practical / experimental area to the Teacher responsible for that class.

General School Support

- Be involved in extra-curricular activities, (e.g. clubs, activities, trips, open days, presentation evenings).
- Provide clerical and administrative support, e.g. photocopying, typing, filing.
- Report student and school issues in line with the School's policies for health and safety, child protection, behaviour management etc.
- Attend meetings and training sessions as required.
- To undertake break time duties as directed.
- To undertake any other task commensurate with this role.